

# Cowley (& Birdlip) Parish Council

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|07941258052| cowleypc@hotmail.co.uk

8<sup>th</sup> February 2022

**Councillors:** Cllrs. Julian Lavington Chair, Eileen McKay, Tim Knox, Linda Dawson, Peter Ritchie, Dawn Collings, Jo Pearce

**Dear Councillors**

**You are summoned to a Meeting of the Parish Council on Wednesday 15<sup>th</sup> February 2023 at Deer Park Guide HQ Cowley 7.30pm.**

## **AGENDA**

- 1. Apologies**
- 2. Minutes of last meeting**
- 3. Declarations of Interest**
- 4. Matters arising not included as an agenda item**
- 5. Bus Shelters and Defibrillators:** To note that the three bus shelters, defibrillators and kiosks have been inspected since last meeting.
- 6. Planning**

**Ref. No:** 23/00294/FUL Change of use from microbrewery use only to Jays Timber Limited for use as a Timber and Fencing Yard (Use Class B2) The Old Haulage Yard Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL

- 7. Accept Resignation of Clerk**
- 8. Clerk Vacancy Cowley Parish Council**

Agree procedure for advertising vacancy and selection of new Clerk.

- 9. Agree Dates for Meetings Cowley Parish Council**
- 10. Elections 2023**

The nomination period for Cotswold runs from Monday 20 March through to the deadline of 4pm on Tuesday 4 April.

Nominations must be hand delivered to CDC offices and a queueing process in place for candidates coming to the office.

The Clerk has previously distributed information on the two briefing sessions for prospective candidates and parish clerks on the election process. This will include information on how to complete a nomination paper.

The sessions will cover the same information and are being held online on:

Thursday 16 February @ 5:30pm

Friday 17 February @ 12:30pm

- 11. Coronation – National Lottery Grant**

## **12. New Cowley and Birdlip Parish Councils**

The Clerk has received confirmation that Cowley Parish Council will continue with the only changes being the boundary and number of Councillors and are still bound by the local election timetable and protocol, regardless of the split.

All Councillors and Chair persons remain in post until after the election process.

Thursday 4th May Elections take place.

Monday 8th May (Bank Holiday) all Councillors stand down from Cowley PC.

Tuesday 9th May Newly elected Councillors (non contested or elected) take up office for Cowley and new Birdlip Parish Council's.

Wednesday 10th May officially the earliest Parish Councils can hold their Annual meeting.

## **13. Finance**

To note the new Birdlip PC Bank account application has been submitted.

## **14. To take any questions from the public.**

## **15. Items for the next agenda**

## **16. Date of meeting Wednesday 15<sup>th</sup> March 2023 – St Mary's Church, Birdlip**

Signed: *Elaine Lavington* (Clerk to the Council)

Signed: *Julian Lavington* (Chairman of the Parish Council)