

Cowley (& Birdlip) Parish Council

Clerk: Mrs. E. Lavington | 07941258052 | cowleypc@hotmail.co.uk

MINUTES

Minutes of the Annual Meeting of the Parish Council on Wednesday 18th May 2022 7.30pm St Marys Church Birdlip.

Present: Cllrs. Julian Lavington, Eileen McKay, Peter Ritchie, Dawn Collings, Tim Knox, Linda Dawson and one member of the public.

1. **Apologies** Cllr Pearce and District Cllr Judd
2. **Election of Chairman & Vice Chairman.** Cllr Julian Lavington was nominated by Cllr McKay and seconded by Cllr Collings as Chairman and Cllr Tim Knox was nominated by Cllr Dawson and seconded by Cllr McKay as Vice Chairman.
3. **Signing of Declaration of Acceptance of Office (Chairman & Vice Chairman)**
Cllrs Lavington and Knox accepted and signed the declaration.
4. **Declarations of Interest** None
5. **To confirm the minutes of the last meeting** Minutes of meetings held on 20th April 2022 were agreed and signed
6. **Matters Arising not included as an agenda item.**

Cllr Knox had attended a planning committee meeting and regarding Ref: 21/04496/FUL Proposed agricultural barn to replace existing stables at Land And Stable North West Of Willow House Cowley Gloucestershire - **planning refused**

7. ANNUAL REVIEWS:

- a) To adopt the **Standing Orders** for the year (see attached) **ADOPTED**
 - b) To adopt the **Financial Standing Orders** (see attached) **ADOPTED**
 - c) To adopt the **Code of Conduct** (see attached) **ADOPTED**
 - d) **Register of Members Interests** - notice of disclosure of pecuniary and other interests. Reminder that all previous Members of the Parish Council need to ensure information is up to date.
 - e) To review the **risk assessment & asset register** for the Parish Council (attached) Reviewed and Agreed
8. **Bus Shelters & defibrillators:** To note that the 3 bus shelters, defibrillators & and kiosks have been inspected since the last meeting. Noted. Cllr Lavington had been advised the District valuer for National Highways had valued the stone bus shelter on the A417 at £7,000, plus N.H to pay all legal costs. It was agreed that the Parish Council sell the bus shelter to National Highways subject to agreement of the Heads of Terms.

9. Planning:

Ref. No: 22/01491/OUT | Outline application for the erection of a detached dwelling at Land to Rear of Birdlip View, Birdlip Gloucestershire GL4 8JL **Parish Councillors Unanimously OBJECTED**

Ref. No: 22/01237/FUL | Erection of two storey extension - Barrow Wake House Shab Hill Birdlip Gloucester Gloucestershire GL4 8JX **SUPPORTED**

10. FINANCE:

- a) To agree the Clerk's pay and issue cheques **£240.24 and £38.34** Agreed and signed
- b) Issue cheque for donation to Birdlip with Brimpsfield Churchyard **£250.00** Agreed and signed
- c) Issue cheque for donation to St Marys Cowley Churchyard Bench **£150.00** Agreed and signed
- d) Issue Cheque for donation to VETS scheme **£120.00** Agreed and signed
- e) Issue cheque for Cowley Jubilee celebrations **£250.00** Agreed and signed
- f) Issue cheque Pata Payroll services **£100.40** Agreed and signed

g) Bank Reconciliation To Cllr McKay

11. To take any questions from the public

12. Items for the next agenda

13. Date of next meeting 15th June 2022 Deer Park Guide HQ Cowley

The meeting closed at 8.09pm

Signed.....

Date.....

DRAFT