

Cowley (& Birdlip) Parish Council

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11/5/22

Councillors: J Lavington, E. McKay, P Ritchie, D Collins, T Knox, L Dawson, J Pearce

You are summoned to the **Annual Meeting of the Parish Council** on **Wednesday 18th May 2022** at **St Marys Church Birdlip** at 7.30pm.

AGENDA

1. **Apologies**
2. **Election of Chairman & Vice Chairman.**
3. **Signing of Declaration of Acceptance of Office (Chairman & Vice Chairman)**
4. **Declarations of Interest**
5. **To confirm the minutes of the last meeting**
6. **Matters Arising not included as an agenda item**
7. **ANNUAL REVIEWS:**
 - a) To adopt the **Standing Orders** for the year (see attached)
 - b) To adopt the **Financial Standing Orders** (see attached)
 - c) To adopt the **Code of Conduct** (see attached)
 - d) **Register of Members Interests** - notice of disclosure of pecuniary and other interests.
Reminder that all previous Members of the Parish Council need to ensure information is up to date.
 - e) To review the **risk assessment & asset register** for the Parish Council (attached)
8. **Bus Shelters & defibrillators:** To note that the 3 bus shelters, defibrillators & and kiosks have been inspected since the last meeting.
9. **Planning:**

Ref. No: 22/01491/OUT | Outline application for the erection of a detached dwelling at Land to Rear of Birdlip View, Birdlip Gloucestershire GL4 8JL

Ref. No: 22/01237/FUL |Erection of two storey extension - Barrow Wake House Shab Hill Birdlip Gloucester Gloucestershire GL4 8JX
10. **FINANCE:**
 - a) **To agree the Clerk's pay and issue cheques £240.24 and £38.34**
 - b) **Issue cheque for donation to Birdlip with Brimpsfield Churchyard £250.00**
 - c) **Issue cheque for donation to St Marys Cowley Churchyard Bench £150.00**
 - d) **Issue Cheque for donation to VETS scheme £120.00**
 - e) **Issue cheque for Cowley Jubilee celebrations £250.00**
 - f) **Issue cheque Pata Payroll services £100.40**
 - g) **Bank Reconciliation**
11. **To take any questions from the public**
12. **Items for the next agenda**
13. **Date of next meeting** 15th June 2022 Deer Park Guide HQ Cowley

Signed: **Elaine Lavington (Clerk to the Council)**