

Cowley (& Birdlip) Parish Council

Clerk: Mrs. E. Lavington | 07941258052 | cowleypc@hotmail.co.uk

MINUTES

Minutes of the Virtual Meeting of the Parish Council on Wednesday 20th May 2020 7.30pm

Present: Cllrs. Julian Lavington, Paul Vogel, Eileen McKay, Peter Ritchie, Linda Dawson, Tim Knox and David Metcalf

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of last meeting.**

Minutes of meetings held on 19th February 2020 were agreed and signed.

4. **Matters Arising not included as an agenda item.**

Cllr Lavington updated on the current situation regarding the colour of the stone used during construction on the Old Kellands site. This had now been approved and the mortar changed to tone down the effect of the colour. Tiles have been changed in keeping with others within the village.

Highgreen Farm application is ongoing, the Chairman has asked planning to consider the colour of the nearby church when approving stone colour, should the application be permitted. He also commented on the accessibility to the neighbouring field.

Cllr Ritchie asked that the Parish Council acknowledge the good work being carried out by all front line staff with special mention to the waste and recycling crews during this difficult time.

5. **ANNUAL REVIEWS:**

- a) To adopt the **Standing Orders** for the year (includes temporary additional standing order for remote meetings).
- b) To adopt the **Financial Standing Orders**
- c) To adopt the **Code of Conduct**
- d) **Register of Members Interests** - notice of disclosure of pecuniary and other interests. Reminder that all previous Members of the Parish Council need to ensure information is up to date, and all members need to complete and return to CDC
- e) To review the **risk assessment & asset register** for the Parish Council

6. **Residents Map** Councillor Ritchie had produced a map of properties in Birdlip. This was founded to be helpful to residents and delivery drivers and was agreed to add to website. A similar map exists for Cowley which would be sent to the Clerk for inclusion on the Parish Council website.

7. **A417 Update**

Parish Council had been approached by Highways England. They would like to hold a remote meeting with the Parish Council to answer question from residents. It was agreed that Councillors would compile a list of questions from residents in readiness for the meeting. Cllr Lavington would compile questions from Birdlip Residents and Cllr Dawson for Cowley residents.

8. **Quotes for work** Phone box and Bench Birdlip

Only two quotes were received for this work. Quotes submitted from Mark Taylor of Birdlip.

Phonebox £260.98

Bench Slab and secure £235.00

The Councillors accepted both quotes.

9. **Bus Shelters & defibrillators:** To note that the 3 bus shelters, defibrillators & and kiosks have been inspected since the last meeting. Noted

10. Planning:

Ref 20/01469/TPO Garden House Birdlip Gloucester Gloucestershire GL4 8JH
Two trees in submitted photo - 25% canopy reduction **Supported**

19/02997/FUL and 19/02998/LBC The Lodge Birdlip Cheltenham Gloucestershire GL4 8JN Various Amendment to approved scheme **Supported**

Ref. No: 20/01394/FUL Blacklaines Farm Birdlip Gloucester Gloucestershire GL4 8LH
Conversion and partial demolition of agricultural barns to 5 no. dwellings with access, car parking and landscaping. The Parish Council **continue to object** to this application as the site is over developed.
Whilst this application falls within the Parish of Brimpsfield the site and negative impact will only affect the village of Birdlip.

11. FINANCE:

- a) **GAPTC Independent Internal Audit** – receive update.
- b) **Annual Accounts** –
 - i. To approve the 2019/20 Parish Council accounts **Approved**
 - ii. To complete the Annual Governance Statement 2019/20 **Completed**
- c) **To agree the Clerk's pay and issue cheques** March £195.40 and £20.00 and April £195.40 and £28.34
- d) **Issue cheque for donation to:**
 - Birdlip Rainbows £590.00
 - Birdlip and Brimpsfield Cricket Club £320.00
 - Cowley Church Yard £500.00
 - Brimpsfield with Birdlip PCC £250.00
- e) **Issue cheque Zurich Insurance** £301.40
- f) **Issue cheque GAPTC for annual Audit** £95.00
- g) **Issue cheque GAPTC for annual Subscription** £106.57
- h) **Issue cheque Community Heartbeat Trust for annual Support** £302.40
- i) **To Note receipt of First Instalment of Precept** £3802.00
- j) **To Note VAT Refund application** Totalling £346.46

12. Personnel

- a) To note the re-enrolment and declaration with the Pensions regulator
- b) To offer Clerk of option for Pension **Declined**

13. To take any questions from the public

14. Items for the next agenda

15. Date of next meeting Wednesday 24th June 2020