

# Cowley (& Birdlip) Parish Council

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Clerk: Mrs. E. Lavington | 07941258052 | cowleypc@hotmail.co.uk

## MINUTES

**Minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> June 2018 at Deer Park Guide HQ Cowley at 7.30pm.**

**Present:** Cllrs. Julian Lavington, Liz Workman, Paul Vogel, David Metcalf, Eileen McKay, Tim Knox

1. **Apologies** – There was no apologies for absence.
2. **Minutes of last meeting** - the minutes of the Annual Meeting of the Parish Council held on 16<sup>th</sup> May 2018 were agreed and signed.
3. **Co-option of member onto Parish Council**

Linda Dawson a resident of Cowley, had applied for the co-option position, this was proposed by Cllr Knox, seconded by Cllr Workman and supported.

4. **Signing of Declaration of Acceptance of Office** (co-opted Member) Signed
5. **Declarations of Interest** - none
6. **Matters arising not included as an agenda item**

The verges in Birdlip particularly near the school and traffic calming chicane are so overgrown they could potentially cause an accident. The Clerk has reported this to highways and will chase up a response.

Cllr Metcalf reported he had been in contact with Highways England and considering the recent fatal accidents on the A417, interim funding to introduce safety measure could be available soon.

7. **Village Signs** – No answer had been received from recent emails to Cllr Robbins. Clerk to chase.
8. **Speeding Issues Cowley** – Cllr Knox agreed to display the “20 is Plenty signs” in the hope this will make drivers aware and reduce their speed when travelling through the village.
9. **Bus Shelters and Defibrillators:** It was confirmed that the three bus shelters, defibrillators and kiosks had been inspected since last meeting.
10. **Planning:**

**18/01615/FUL** Full Application for Residential re-development consisting of 26 residential (C3) units and associated works at Land at Ullenwood Court, Ullenwood Gloucestershire

The Parish Council support this application. As Birdlip Primary School is well within the catchment area for the development, they would like to show an interest/ like to apply for any future Section 106 monies that would be set aside for grants.

**18/01211/FUL** Full Application for Erection of single storey outbuilding at Jesmond Cottage Cowley Cheltenham Gloucestershire GL53 9NJ

Supported – The Parish Council commented that if timber cladding used, this should be in a colour sympathetic to the surroundings.

**18/02231/TPO** Works to trees with a TPO for Sycamore (T2) - fell at 2 Ridgeway Close Birdlip Gloucester Gloucestershire GL4 8BN

As the tree is healthy the council is unable to support a decision to fell. However, they are concerned that it appears to be taking much of the natural light from the resident's garden and would support the tree being considerably cut at the crown. Support advice/decision of the TPO Officer.

**11. Finance**

- a) **GAPTC Independent Internal Audit** – Councillor McKay reported on the findings of the internal auditor. It was noted that all payments including the Clerks salary would be minuted in the future. It was also noted that the Clerk had been offered enrolment in the Pension Scheme but had opted out. This would now be minuted. Finally it had been suggested that the Public questions be moved up the agenda. This was debated and decided that it would remain towards the end as per previous meetings. Proposed Cllr McKay seconded Cllr Vogel.
- b) **Annual Accounts** –
  - i. The 2017/18 Parish Council accounts were approved
  - ii. To complete the Annual Governance Statement 2017/18 – completed, signed and distributed.
- c) **To agree the Clerk's pay and issue cheque agreed and cheque** issued for £183.80 and £20 expenses. It was agreed that the Clerks rate of pay would be increased from 1<sup>st</sup> April 2018 in line with the NJC scale.
- d) **To authorise payment and issue cheque:** Community Heartbeat Trust £302.40 - issued
- e) **To authorise payment and issue cheque:** GAPTC Internal Audit £94.95- issued
- f) **To note cheque has been issued to Zurich** for annual insurance £288.06 - noted

**12. To take any questions from the public. – no questions from the public.**

**13. Items for the next agenda, A417, Emergency Plan**

**14. Date of meeting Wednesday 15<sup>th</sup> August – St Mary's Church Birdlip**

The meeting closed at 8.27pm

Signed..... Date.....