

Cowley (& Birdlip) Parish Council

Clerk: Mrs. H Jones | 07706616278 | cowleypc@hotmail.co.uk

MINUTES

Minutes of the Meeting of the Parish Council held on Wednesday 29th March 2017 at Birdlip Village Hall at 7.30pm.

Present: Cllrs. Julian Lavington (Chair), Diana Ballinger, Stuart Bradley, Dr. Stuart Drysdale, David Metcalf, Dr. Nick Reed, Liz Workman

1. **Apologies for absence** – all present.
2. **Declarations of Interest** – none.
3. **Minutes of the last meeting** – held on 22nd February 2017 were agreed as a true record and signed.

Matters Arising

- **Independent Internal Auditor** - GAPTC has appointed Ruth Warne, Clerk to Innsworth PC
 - **Development in Birdlip rumours** – no planning applications have been submitted. Cllr Lavington had investigated the background to Neighbourhood Plans. It was agreed that Cllr Lavington would speak to CDC Councillor Parsons to find out more. In addition, the Clerk would find out if any smaller Parishes had prepared successfully a neighbourhood plan.
4. **Litter problem at Barrow Wake Viewpoint** – there had been many responses from the various agencies involved at this site. Cllr Metcalf agreed to liaise with parents at Birdlip Primary to find out if problems were being encountered.
 5. **Bus Shelters & defibrillators:** All the bus shelter and defibrillators had been checked. The Clerk was requested to ask BT if they could repair the door of the kiosk in Birdlip which had never fitted correctly.
 6. **Planning applications & Appeals:**
 - a) 17/01046/FUL Erection of a single storey timber carriage house sited on a concrete base. New driveway and vehicular access with wooden five bar gate at **Woodside Nettleton Birdlip - SUPPORT**
 - b) 17/00323/OUT Outline planning application for residential re-development consisting of 20 units and associated works, and the provision of equivalent replacement stable facilities and riding arena (access, layout and scale to be determined) (resubmission seeking revisions to affordable housing provision) at **Ullenwood Court, Ullenwood (Coberley Parish)** - support the detailed comments submitted by Coberley Parish Council. In particular, it should be noted that Birdlip Primary School is equidistant to the development site as Coberley Primary School (1.5 miles) whereas Shurdington Primary is more than 4 miles away by car.
 - c) **Appeal: APP/F1610/W/17/3168132** Retrospective change of use from agricultural building to dwelling Application Reference: 16/02434/FUL **The Studio, Nothill, Cowley** – no additional comments to those submitted on the original planning application.

7. **Budget Update** – the end of year budget update (see appendix) and bank reconciliation were presented and noted. All financial documents would be passed to Cllr Bradley for checking prior to independent audit.
8. **Invoices** - payment was authorised and cheques issued: Parish Council expenses **£29.90**.
PATA Payroll services £22.50
9. **Salaries** - the Clerk's pay was authorised and a cheque issued.
10. **Update on advertisement for new Clerk** – the closing date was the end of March and shortlisting and interviews would take place after that date.
11. **To take any questions from the public** – none.
12. **The next meeting** would be the Annual Parish Meeting and would be held on 26th April 2017 at Deer Park Guide HQ, Cowley.

The meeting closed at 8.20pm

Signed..... Date.....

Budget Update April 2016 - March 2017

EXPENDITURE			
Budget Heading	Budget amount	Spent to date	Notes
Wages	2000	1,977	
Home office allowance	208	212	
Payroll	120	108	
Mileage	150	110	
Training	200	10	
Stationery & postage	100	89	
Room hire	175	116	
Insurance	280	274	
Audit	100	150	
Subscriptions & registrations	209	131	
Defibrillator maintenance	200	508	Included painting of Birdlip kiosk and installation of defib from Royal George.
Maintenance (bus shelters & kiosks)	250	0	
OTHER/contingency	450	458	
VAT (to be reclaimed)		40	
TOTAL	4442	£4,181	
INCOME			
Precept & support grant	4480		
VAT reclaim	0		
Community Heartbeat refund	720		
TOTAL	5200		