

# Cowley (& Birdlip) Parish Council

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Clerk: Mrs. H Jones | 07706616278 | cowleypc@hotmail.co.uk

## MINUTES

**Minutes of the Meeting of the Parish Council held on 23<sup>rd</sup> September 2015 at Deer Park Guide HQ, Cowley at 7.30pm.**

**Present:** Cllrs. Julian Lavington (Chair), Diane Ballinger, Stuart Bradley, David Parkinson, Dr Nick Reed, Liz Workman

1. **Apologies** were received from Dr S Drysdale
2. **Declarations of Interest** – there were none
3. **The minutes of the last meeting** held on August 19th 2015 were agreed and signed
4. **Matters Arising and Clerk's update:**
  - a) A VAT reclaim had been submitted.
  - b) The Chairman reported that the post box in Birdlip had vanished. Information was provided that Royal Mail had removed it because the structure was dangerous. It was agreed that the Clerk would contact the Post Office, and Cotswold District Council to find out what discussions have taken place. A new site for the Post Box, could possibly be within the bus shelter provided there was no cost to the Parish Council
5. **Bus Shelters & defibrillators:** The 3 bus shelters and kiosk (Cowley) and both defibrillators have been inspected since the last meeting.
6. **Birdlip defibrillator:**
  - a) To receive information about damage to cabinet by 3<sup>rd</sup> party and claim for reimbursement – the defibrillator cabinet had been severely damaged by laundry contractors at The Royal George and Community Heartbeat had stated that the box must be replaced. The contractor had undertaken to reimburse all the costs of box & installation.
  - b) Alternative locations for the defibrillator were considered, Cllr Parkinson proposed that the Council **requests the adoption of the BT phone kiosk** in by bus stop in Birdlip and Cllr Workman seconded this. The proposal was agreed.
7. **Planning:**
  - a) **15/03513/TPO – tree works at barn adjacent to Royal George, Birdlip: Support.** Sycamores are an invasive species & the beech tree needs work. The works will improve the appearance of the village
  - b) **15/03559/FUL – first floor extensions at Walnut Cottage, Cowley: Support.** It is a modest project in keeping with the character of the locality
  - c) **15/03445/FUL – replacement dwelling Hill Covert, Cowley: General comment** - no objections have been received locally
  - d) **Korinn Farm, Cowley.** – it was noted that the enforcement notice was quashed on appeal
8. **Conclusion of Independent Audit** – the report was received and action taken action as required. The risk assessment carried out previously would be re presented and an asset

register in the prescribed form put to the next meeting. Financial Standing Orders were already in place.

9. **Fastershire** – a meeting would be held in Brimpsfield. Cowley would be getting faster broadband at this stage.
10. **Transparency Fund** –information was received and the Clerk would investigate hardware needs for discussion at the next meeting after which a grant application would be submitted.
11. **A cheque for £35 for registration with the Information Commissioner was authorised and issued.**
12. **The Clerk’s pay & expenses** were authorised and a cheque issued.
13. There were no questions from the public
14. **Items for the next agenda:**
  - Update on Traffic Regulation Order at Shab Hill

**The next meeting would be held on Wednesday 28<sup>th</sup> October at Birdlip Village Hall or 25<sup>th</sup> November at Deer Park, Cowley**

Signed.....Date.....