

# Cowley (& Birdlip) Parish Council

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Clerk: Mrs. H Jones | 07706616278 | cowleypc@hotmail.co.uk

## MINUTES

**Minutes of the Meeting of the Parish Council held on 15<sup>th</sup> July 2015 at Deer Park, Cowley at 7.30pm.**

**Present:** Cllrs. Julian Lavington (Chair), Diane Ballinger, Stuart Bradley, Dr Stuart Drysdale, David Parkinson, Dr Nick Reed, Liz Workman.

1. **Apologies** – District Councillor N Parsons was unable to attend.
2. **Declarations of Interest** – there were none.
3. **To confirm the minutes of the last meeting** – the minutes of the meetings held on May 20<sup>th</sup> 2015 were agreed and signed
4. To deal with **Matters Arising** not included as an agenda item and **Clerk's update** – in response to a request from a Cowley resident to use the new Parish Council notice board for other notices, it was agreed that the previous decision be adhered to. Small notices would be allowed in the unlocked side, (& occasionally the locked side) subject to space being available. Keys for the locked side would be held by Stuart Drysdale and Stuart Bradley.
5. It was agreed that Stuart Bradley would chair the meeting if the Chairman was absent.
6. **Bus Shelters & defibrillators:** it was confirmed that the 3 bus shelters and kiosk (Cowley) and both defibrillators have been inspected since the last meeting
7. **JS Equine, Birdlip** – 3 representatives gave a short report regarding existing operational issues and future business direction. The company faces difficult decisions and dilemmas about possible development of the site having regard to the size of the site, road access, AONB, proximity to other buildings etc. Various options may be possible. The Chairman thanked them for sharing their thoughts and suggested that they discuss options with CDC Officers and the wider community.
8. **Defibrillators** – both defibrillators are now installed and functioning. A successful awareness session had been held at Cowley Manor and generous donations from local residents totalling £140 had been received towards installation and on-going maintenance costs. The defibrillator in Birdlip had been installed at the rear of The Royal George and an awareness session would be organised shortly. Donations of £300 had been received from 3 local businesses.
9. **Website** – It was agreed to keep the website simple at first and that Stuart Bradley would keep a watching brief over content.
10. **Winter Maintenance** – contact details for the Parish Snow Wardens were agreed and extra bagged salt requested for use at Barrow Wake and Shab Hill.

**11. Planning:**

- a) **15/02679/TPO Prune three sycamores and one beech in accordance with submitted report. Birdlip Primary School** - The Parish Council is happy to support this application provided that the Tree Officer at CDC is happy with the proposed works
- b) **15/02110/FUL installation of a ground based emergency back-up power generator and installation of 1 no. collinear antenna on the existing mast together with support bracketry, feeder cables and ancillary development thereto. Birdlip Radio Station Shab Hill Birdlip** - Whilst the Parish Council has no objection to this individual proposal, there is concern about the incremental development of this site with telecommunication equipment and technology. The Parish Council would urge CDC to carry out, or require a Health and Safety audit of the entire site to ensure all equipment is working within safe limits to ensure the health and well being of residents who live in very close proximity.
- c) **15/02348/FUL – the Old Neuk, removal of conditions** - The change from render to stone is supported
- d) **15/02097/FUL Highclere, Cirencester Rd, Birdlip. Erection of single storey extension to the front and side elevations and erection of double storey extension to the rear elevation** – not in the Parish so no comments made.

12. **Independent Internal Audit** – to receive the report of the Internal Auditor and take action as agreed (including registration with Information Commissioner) - Deferred until August or September

13. **Bank signatories** – it was agreed that all Councillors, with the exception of the Councillor responsible for internal audit, should be cheque signatories.

14. **Payment and issue cheques:** Payments to £75 to KC Elec Ltd (installation of defib in kiosk, Cowley), £250 to the Royal George (installation of defib in Birdlip) were authorised & cheques issued.

15. **Clerk’s pay & expenses** - were agreed and a cheque authorised

16. **Clerk’s contract** – review deferred until Autumn

17. **To take any questions from the public** – no members of the public attended.

18. Items for the next agenda and agree dates for future meetings – next meeting would be held on 19<sup>th</sup> August 2015 at Birdlip, or 23<sup>rd</sup> September 2015, Deer Park, Cowley

Signed.....Date.....