

Cowley (& Birdlip) Parish Council

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October 22, 2015

Meeting of the Parish Council on **Wednesday 28th October 2015 at Birdlip Village Hall at 7.30pm.**

AGENDA

- 1. Apologies**
- 2. Declarations of Interest**
- 3. To confirm the minutes of the last meeting**
- 4. To deal with Matters Arising** not included as an agenda item and **Clerk's update.**
- 5. Bus Shelters & defibrillators:** To note that the 3 bus shelters and kiosk (Cowley) and both defibrillators have been inspected since the last meeting
- 6. Highways**
 - a) **Shab Hill Traffic Regulation Order** – update on progress.
 - b) **Blind Corner and parking problems, Cowley**
- 7. Planning:**
 - a) 15/03488/FUL Construct dormer window to front (north east) elevation, Cross Cottage, Cowley
 - b) 15/04113/FUL Change of use from holiday let/annex to dwelling. Single storey side extension. New vehicular access, Applegarth Birdlip
 - c) 15/04240/FUL Erection of single storey side extension, Welwyn, Cirencester Road Birdlip
 - d) 15/03559/FUL Erection of extension, Walnut Cottage, Cowley (new details)
- 8. Post Boxes**
 - a) To provide an update regarding the mail box in Birdlip
 - b) To decide whether listed status should be sought for the mail box in Cowley.
- 9. Fastershire High Speed Broadband** – Chairman to provide feedback from recent meeting.
- 10. Data Protection Policy** – to discuss and adopt a policy.
- 11. Asset register and risk assessment** – to receive a copy of the asset register, and to re-confirm the risk assessment from May 2015.
- 12. To ratify the application for a grant from NALC for requirements of the Transparency Fund**
- 13. To review the Clerk's contract.**
- 14. To carry out and note bank reconciliation**

- 15. To receive budget update and note that the budget for 2016/17 will be set December/January.**
- 16. To authorise payment and issue cheques:** Gloucestershire Guides for room hire £51 Deer Park (3 meetings), Birdlip Village Hall £24 (2 meetings) Issue cheque for £900 to Community Heartbeat for new defib cabinet (includes VAT of £150)
- 17. To agree the Clerk's pay & expenses**
- 18. To take any questions from the public**
19. Items for the next agenda and agree dates for future meetings

Signed: *Helen L. Jones* (Clerk to the Council)