

Cowley (& Birdlip) Parish Council

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July 8, 2015

Meeting of the Parish Council on **Wednesday 15th July 2015 at Deer Park, Guide HQ, Cowley at 7.30pm.**

AGENDA

- 1. Apologies**
- 2. Declarations of Interest**
- 3. To confirm the minutes of the last meeting**
4. To deal with **Matters Arising** not included as an agenda item and **Clerk's update.**
5. To agree who will chair the meeting if the Chairman is absent.
6. **Bus Shelters & defibrillators:** To note that the 3 bus shelters and kiosk (Cowley) and both defibrillators have been inspected since the last meeting
7. **JS Equine, Birdlip** – to receive a short report from the Director regarding existing operational issues and future business direction.
8. **Defibrillators** – to receive an update regarding local donations, installation and training sessions.
9. **Website** - To agree website protocol (content, updates, access permissions etc) and to appoint Councillor (to assist Clerk) with responsibility/watching brief for website
10. **Winter Maintenance** – details of Parish Snow Wardens, request for bagged salt and storage location.
11. **Planning:**
 - a) **15/02679/TPO** Prune three sycamores and one beech in accordance with submitted report. Birdlip Primary School
 - b) **15/02110/FUL** installation of a ground based emergency back-up power generator and installation of 1 no. collinear antenna on the existing mast together with support bracketry, feeder cables and ancillary development thereto. Birdlip Radio Station Shab Hill Birdlip Gloucester Gloucestershire GL4 8JX
 - c) **15/02348/FUL** – the Old Neuk, removal of conditions
 - d) **15/02097/FUL** Highclere, Cirencester Rd, Birdlip. Erection of single storey extension to the front and side elevations and erection of double storey extension to the rear elevation
12. **Independent Internal Audit** – to receive the report of the Internal Auditor and take action as agreed (including registration with Information Commissioner)

13. **Bank signatories** – agree which Councillors should be cheque signatories.
14. **To authorise payment and issue cheques:** £75 to KC Elec Ltd (installation of defib in kiosk, Cowley), £250 to the Royal George (installation of defib in Birdlip)
15. **To agree the Clerk's pay & expenses**
16. **Clerk's contract** - review the Clerk's pay and contract of employment
17. **To take any questions from the public**
18. Items for the next agenda and agree dates for future meetings

Signed: *Helen L. Jones* (Clerk to the Council)